



## Plan ahead.

Information you will need to complete your PECOS application

- NPI number
- NPPES ID and password
- Personal Information (name, date of birth, Social Security number)
- Educational Information (school name, year of graduation)
- Professional License Information
  - Medical license number
  - Original effective date
  - Renewal date
  - State where issued
- Certification Information
  - Certification number
  - Original effective date
  - Renewal date
  - State where issued
- Specialty/Secondary Specialty Information
- Drug Enforcement Agency (DEA) Number
- Information About Final Adverse Actions (if applicable)
- Practice Location Information
  - Medical practice location
  - Special payment information
  - Medical record storage information
  - Billing agency information (if applicable)
  - Any federal, state, and/or local professional licenses, certification and/or registrations required for practice
- Electronic Funds Transfer documentation

## Enroll in PECOS in 5 easy steps

1. **Prepare for enrollment**  
see the "Plan ahead" checklist
2. **Visit <https://pecos.cms.hhs.gov>**
3. **Complete and submit the enrollment application**
4. **After enrollment, print, date and sign the Certification Statement**
5. **Mail the signed Certification Statement**  
within 7 days of submission to your designated Medicare contractor

---

### Need help?

- Watch a step-by-step video on how to enroll in PECOS at <https://pecos.cms.hhs.gov>
- Contact the CMS External User Services Help Desk at 1.866.484.8049 or at [EUSSupport@cgi.com](mailto:EUSSupport@cgi.com)



For questions regarding these important lab ordering changes, please contact your Mid America Clinical Laboratories Sales Representative or call 1-877-803-1010.

**Mid America Clinical Laboratories**

2560 N. Shadeland Avenue Indianapolis, IN 46219 [www.maclonline.com](http://www.maclonline.com) 1-877-803-1010